# LSU

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# Faculty Senate

Ad Hoc Faculty Senate GAI Committee Meeting
9 May 2025
3:00 pm, 135F Thomas Boyd Hall

## Minutes of the Meeting

### Attendance
- **Present**: Parampreet Singh (Chair), Seungwon Yang (Secretary), Inessa Bazayev, Alexander Lee, Tracy Norton, Michelle Osborn, Trevor Paul, Fabio Capra Ribeiro, Mayank Tyagi
- **Absent**: Jason Jamerson, Aimee Self Pittman

The eighth meeting of the Ad Hoc Faculty Senate GAI Committee convened at 3:00pm on May 9, 2025, in room 135F of Thomas Boyd Hall at the LSU campus, with the Chair and the Secretary being present. No public comments were offered.

Tyagi made a motion to approve the minutes from the previous meeting on May 2, 2025. The motion was unanimously approved.

The Committee meeting began with an Unfinished Business item of GAI Guidance for Instructors and Learning Outcomes. Osborn initiated a discussion by presenting the updated statements from the previous meeting on May 2, 2025. Updates for these statements included recommending establishing the Gen AI Office and the Faculty Senate Standing Committee on Gen AI. The Committee discussed GAI ambassadors and their roles, who will work closely with the Gen AI Office and Faculty Senate Standing Committee on Gen AI.

The New Business included two items. Tyagi made a motion to suspend the rules and take the ITS Draft on GAI IT Guidelines as the first agenda item. The motion passed unanimously. The Committee discussed potential duplication between the ITS Guidelines and the Committee's Gen AI statements, preferring to finalize their statements first and have the ITS Guidelines reference the statements. Osborn made a motion to move the ITS Guidelines item to the next meeting for further discussion. The motion was seconded and passed unanimously.

The second item was the Sample Syllabus Language for Process-based AI Use. Norton presented two process-based assignments: Annotated Correspondence Assignment and Prompting with Rhetorical Situation. The Committee noted that these assignments could be used consecutively and across disciplines since they emphasized the process of using Gen AI over products. Both assignments will be included as appendices in the Committee's guidelines. Pittman continues to work on the syllabus statements.

The Chair announced that the Committee will discuss Grammarly in the next meeting on May 16, 2025, and the meeting will start from 1:00pm and end at 3:00pm. Bazayev will invite a faculty member from the English Department to share their experience with Grammarly. Singh made a motion to

adjourn, which was moved and passed unanimously.  The meeting adjourned at 3:48pm.

Respectfully Submitted,

Seungwon Yang,
Secretary for FS GAI Committee