



Office of Sponsored Programs

**Board of Regents Support Fund  
Notice of Intent (NOI)  
Guidelines**

***NOI Deadlines***

September 4     RCS Notices of Intent uploaded by PI into LOGAN and released to OSP  
September 11    RCS Notices of Intent submitted to BoR by OSP by 4:30pm

***Research and Development-Research Competitiveness Subprogram (RCS)***

A Notice of Intent is required by BoR. The NOI must be submitted through the LOGAN system by 4:30 p.m., **September 11, 2025**. If you are not registered in LOGAN, please do so at this time at [https://rsi.laregents.edu/logan/pi\\_register\\_form.pl](https://rsi.laregents.edu/logan/pi_register_form.pl)

To submit your RCS Notice of Intent:

- Log in to LOGAN and load your NOI using the RCS module. Please make sure that you select "Louisiana State University and A&M College-Baton Rouge" as the institution.
- After you have entered all required information, press the button to "Create Full NOI document." This will create a PDF version of your NOI.
- After you save the PDF, make sure to press the "Send NOI to your Office of Sponsored Programs/Research" button. This will forward your NOI to OSP for release to the BoR. You will receive an email confirmation that your NOI has been submitted to OSP for approval.
- In order to allow sufficient time for OSP to submit your NOI to the BoR by the **September 11** deadline, please upload your notice of intent to LOGAN and release it to OSP by **September 4, 2025**.
- OSP will review your NOI for completeness and submit it to the BoR. You will receive a confirmation email.
- **Please note: The NOI does not need to be routed in GeauxGrants.**

Interested faculty should review the complete RFP available on the Board of Regents website at [https://rsi.laregents.edu/downloads\\_page/rfps-policies-forms/](https://rsi.laregents.edu/downloads_page/rfps-policies-forms/) which includes eligible disciplines and additional program information.

Contact OSP at [osp@lsu.edu](mailto:osp@lsu.edu) or phone 225-578-2760 with any questions.