

Robert C. West/R. J. Russell Field Research & G&A Materials Grant Application Form

Deadline is noon: Nov 1 _____ ; March 1 _____ Year _____

Please submit your completed application on this form to mleitne@lsu.edu by noon, November 1, 2023 for research over the winter break/early spring semester or March 1, 2024 for research late spring or summer. Do not apply for summer research at the Nov 1 deadline. The Research and Scholarship committee will review the applications and notify the applicants as quickly as possible! Include your cover sheet, project description (300-500 words), one-page references cited, completed budget and budget justification form, and one-page cv as a single pdf file. Name the file following this style:

last name_west_1 Nov 2024 or

last name_west_1 Mar 2025

Student's Name and LSU email:

Advisor:

Program: MA ANTH _____ MS GEOG _____ PhD Anthropology _____ PhD Geography _____

(students in the PhD who have not earned a Master's degree, but who want to earn that degree en route to the PhD, may apply for a West or Russell grant for the Master's thesis in addition to a grant at a later time for the PhD research.)

Title of Proposed Research:

Funds requested:

Location of field research:

Dates of field research:

Other awards pending or received for this research:

I have received previous funds from the West or Russell during my degree: Yes _____ No _____

(Note: Students are limited to one West/Russell research grant per degree)

Certifications:

I certify that I have discussed the proposed research with my advisor and that my advisor also has read and approved the final proposal. Yes ____ No ____

I agree to submit a brief report (500 words) and photo of me doing the research [to gradsec@lsu.edu](mailto:gradsec@lsu.edu). Reports for awards given in the November 1st competition are due the following March 1st. Reports for awards made in the March 1st competition are due November 1st of the same year.

Yes ____ No ____

I agree to deliver a brief (10-15 minute) presentation on the research to the department.

Yes ____ No ____

Applicant Signature: _____

Project Description: (300-500 words).

Please include subheadings: **goals and objectives**, **significance**, **methods**, and **description of the proposed research (expand the space as needed)**. Add one page maximum of references cited in the text. Do not include attachments or letters of support. If the research includes human subjects, please state that you have applied for (or received) IRB permission or that the IRB has said you don't need it. If the project includes museum visits or fieldwork under permit, please state that you or your advisor (or other person) has received or applied for permission or when this will be done. **IRB and permissions are required prior to disbursement of approved research grants.**

Goals and Objectives

Significance

Methods

Description of the proposed research

Robert C. West/ R. J. Russell Field Research/ G&A Materials Award Budget Sheet

Masters' students often use Robert C. West or R. J. Russell funds for their thesis research. PhD students generally use the funds for exploratory or pilot research to help them develop a dissertation topic and leverage outside funding. MA/MS students should consider additional funding opportunities such as Sigma Xi (LSU chapter and National). PhD students should consider NSF, Wenner-Gren Foundation for Anthropological Research, Fulbright, among others. The West/ Russell awards are made on a competitive basis. It is possible no awards will be made (depending on quality of proposals and available funding).

G&A Materials funds are limited. Funding is for supplies to carry out research.

Budget Instructions:

Include budget justification in the space below, as appropriate. Students should economize as much as is feasible. For example, inexpensive university residence halls are often available during the summer months and should be used instead of hotels. Subway/bus passes are usually cheaper than rental cars for local travel. Actual gas and meal costs are eligible expenses, but 'mileage' and 'per diem' costs are not.

Note: At its discretion, the research and scholarship committee may selectively choose not to fund items that are unclear or not adequately justified, and may only partially fund items that are prohibitively expensive. Explain what is being covered by other grants, such as your advisor's NSF or another award you may have.

Eligible West/ Russell Fund expenses for the proposed project:

1. Travel to field site:

2. Local travel:

3. Food for _____ days @ _____ per day =

4. Accommodation for _____ days @ _____ per day =

Total request from West/Russell Fund:

G&A Materials Award budget: list supplies and cost here and justify below

Budget Explanation/Justification