



LOUISIANA STATE UNIVERSITY

Out-of-State Contract Vehicle Rental Rates

FY 2017 - 2018

July 1, 2017 - June 30, 2018

University employees are **required** to use one of the following out-of-state contracts.

| Rental Company | ENTERPRISE | | HERTZ | | NATIONAL | |
|-------------------------|--|--------|--|--------|--|--------|
| Corporate Discount # | NA1403 | | 70592 | | NA1403 | |
| Website | www.enterprise.com | | www.hertz.com | | www.nationalcar.com | |
| Reservations Phone # | 1-800-736-8227 | | 1-800-654-3131 | | 1-800-227-7368 | |
| Vehicle Class | Daily | Weekly | Daily | Weekly | Daily | Weekly |
| Compact | 31.30 | 156.51 | 29.00 | 159.50 | 31.30 | 156.51 |
| Intermediate | 33.20 | 166.00 | 33.00 | 181.50 | 33.20 | 166.00 |
| Full Size | 35.79 | 178.94 | 36.00 | 198.00 | 35.79 | 178.94 |
| Small Pick-up | 48.89 | 244.46 | 84.00 | 462.00 | 48.89 | 244.46 |
| Large Pick-up | 53.05 | 265.27 | 106.00 | 583.00 | 53.05 | 265.27 |
| Mini Van | 53.72 | 268.62 | 58.00 | 319.00 | 53.72 | 268.62 |
| Small SUV | 54.77 | 273.85 | 63.00 | 346.50 | 54.77 | 273.85 |
| Large SUV | 84.63 | 423.15 | 84.00 | 462.00 | 84.63 | 423.15 |
| Hybrid - Prius | n/a | n/a | 42.00 | 231.00 | n/a | n/a |
| Hybrid - Camry | n/a | n/a | 44.00 | 242.00 | n/a | n/a |
| Alternative Fuel | n/a | n/a | 52.00 | 286.00 | n/a | n/a |
| Hybrid/Alternative Fuel | 47.37 | 236.85 | n/a | n/a | 47.37 | 236.85 |
| Van - 12 Passenger | 100.91 | 504.56 | 79.00 | 434.50 | 100.91 | 504.56 |

* Contracts do not include state of Louisiana or international vehicle rentals. See "In-State Contract Vehicle Rental Rates" (State Motor Pool Rental Contract for Business Travel) for in-state vehicle rentals.

General Notes on Vehicle Rentals:

- A valid driver's license and a major credit card (LaCarte card preferred) are required
- Allowance of 18 or older to drive rental vehicles, with valid driver's license
- Surcharges may apply for certain cities and airports
- Rates include CDW/Damage Waiver Insurance along with 1M Liability Protection Coverage (domestic travel only)
- Unlimited mileage on all round trip vehicle rentals
- Free upgrade if allowed/needed size vehicle is unavailable
- Free shuttle service
- No charges for additional drivers
- No black out dates
- No drop off charges for one way rentals of 500 miles or less
- Smoking Damage Fee - Actual Cost - Not reimbursable
- 24/7 Roadside Services. For Enterprise/National - Lockout/Fuel Assistance - \$61 maximum cap charge - Not reimburseable.
- A "One Way Differential Fee" will apply to one way rentals over 500 miles. Enterprise/National - \$65.65/rental; Hertz - \$125/rental
- Non-employee students, University guests, and contractors are encouraged to utilize the out-of-state contracts which includes CDW (Collision Damage Waiver) insurance and one million dollar (1 million) liability insurance. However, if the out-of-state contracts are not used non-employee students, University guests, and contractors are encouraged to purchase insurance when when renting a vehicle. Please refer to PM-13, Section V, subsection C.3.I. for a list of the reimbursable insurances.
- Unauthorized individuals should not be transported in University-owned or rental vehicles. Refer to PM-13 for exceptions to this policy.
- Itemized receipts are required to be reimbursed

Airport Parking Rates

| Airport | Daily | Weekly | Comments |
|-------------------|-------|--------|---|
| New Orleans (MSY) | 7.00 | 42.00 | Park'n Fly |
| Baton Rouge (BTR) | 3.50 | n/a | Indoor parking garage or fenced parking lot |

General Notes on Airport Parking:

- Documentation required to receive the state contract rate at the BR Airport is the airport certificate and a University ID.
- For online reservations, no documentation is required to receive the state contracted rate at Park-N-Fly in New Orleans. For those employees who choose to pay at the time of exit, a University ID or a valid ID with a University business card and the tax exempt form is required to receive the state contract rate.